



NORTHWEST COORDINATING COMMITTEE

MINUTES

MARCH 23 2021 [630 PM – VIA ZOOM]

AGENDA ITEMS	
1.0	<ul style="list-style-type: none"> ○ Call to Order 635 by chair Linda Vance ○ ROLL CALL of 2021 Member Clubs & Delegates/Alternates (8 member clubs) <ul style="list-style-type: none"> ▪ BC Paint [Roster recvd Mar 1] Cathy Glover, Dianne Rouse ▪ Idaho [Mar 22] Megan Dulin ▪ Inland Shannon O’Dell, Marilyn Taylor (guest) ▪ Oregon [recv Mar 7] ▪ Pacific NW [Mar 10 via Val] Lola Whitford ▪ Snake River [recvd Feb 23] ▪ Southwest Washington [recvd Mar 1] Kory Kumar, Linda Vance, Nikki Slattery ▪ Washington State [recvd updated Mar 7/15] Jeri Stone, Missy Neill, Shawn Kingma, Patty Baker (guest), Monica Webb ○ Identification of Guests Patty Baker, Marilyn Taylor
1.1	AGENDA
	<ul style="list-style-type: none"> ○ Additions to Agenda None ○ Approval of March 23 2021 agenda Motion: Kory / Shannon Carried
1.2	MINUTES
	<ul style="list-style-type: none"> ○ Approval of November 20, 2020 Minutes as circulated Motion: Shannon / Kory Carried
1.3	CORRESPONDENCE
	<ul style="list-style-type: none"> ○ Kory noted correspondence regarding Tall Timber Benefit show ○ Review of class list ○ Entry has gone live with the Appy group today; it needs to be shared with the Paint clubs/members and on the website: Talltimbercircuit.com ○ Kory posted jobs needing volunteers ○ She is working with Sherry on protocols and converting entry forms to fillable documents and tightening up class list
2.0	TREASURER’S REPORT
	<ul style="list-style-type: none"> ○ Bank Balance: \$6,666.70 bank (Oregon hasn’t cashed cheques) ○ Quick Books balance: \$6,388.64 (as of March 15) ○ See attached ○ Outstanding bills none ○ Shannon noted APHA needs to refund show secretary membership for a cancelled 2020 show

3.0	OLD BUSINESS
3.1	2020 POINTSKEEPING
	<ul style="list-style-type: none"> ○ Walk Trot Youth division – was corrected to 5-10 years / 11-18 (not 13 & under as originally posted for 2020 year end results) ○ Kristi was advised before embroidery done ○ Lola volunteered to keep tabs on points as they're posted on website so we don't run into a similar situation this year
	2020 YEAR END AWARDS COORDINATOR
	<ul style="list-style-type: none"> ○ Cathy created 32 certificates and emailed to 15 2020 class champions (several multiple winners) who did not meet 25-point threshold (all but three emailed Jan 31) ○ Shannon noted concern has been expressed by some that exhibitors who compete at just one show were being honoured as “class champion” for the year, and were suggesting we need “some better language” or establish a minimum number of points before triggering a certificate ○ Cathy confirmed creating the certificates, even if we were to print them in addition to emailing, is not a big expense nor did they take long to prepare ○ After lengthy discussion, it was agreed not to make any immediate change ○ Shannon noted Kristi says some of the 2020 awards have been shipped to recipients; everything else is in the works and some will be finished as early as this week. ○ Some of the delay, she noted, was attributed to smaller, late budget
3.3	2020 BANQUET
	<ul style="list-style-type: none"> ○ No banquet; no report!
3.4	2020 DIRECTORY
	<ul style="list-style-type: none"> ○ No report ready from Danyelle Harp ○ Delegates expressed overall satisfaction with the new look/size ○ Lengthy discussion about an NWCC rule promising the directory cover to the high point all-around winner (there was no all-around winner in 2020) ○ Rule in the directory regarding all around/reserve on cover is not what is published on the website ○ Shannon & Linda will do a forensic to find when the rule wording changed before the next meeting so we can discuss whether this specific rule needs to be reconsidered for the 2022 show season ○ General agreement that we need to honour the rule as published in the directory (do we need to update the website document?) ○ Cathy noted she recognized a need to tidy the rules as published in the directory when she and the directory committee members were asked to proofread, and has a document highlighting updates ready for review
3.6	OTHER
4	NEW BUSINESS
4.1	ELECTION OF 2021 DIRECTOR
	<ul style="list-style-type: none"> ○ Mary Anne Black has resigned December 12 for medical reasons ○ Kory nominated Megan Dulin; ○ Megan was elected as a director at large by acclamation

	APHA DIRECTOR GUIDELINES
	<ul style="list-style-type: none"> ○ To update for reimbursement (Dec 17 Messenger) – this fell off the radar and needs to be reviewed for the next meeting ○ Linda encouraged APHA directors from the Zone to submit their reports so they could be posted to the website but noted there would be no reimbursement this year because no one incurred travel expenses
	2021 SHOW DATES / JUDGES
	<ul style="list-style-type: none"> ○ Jan: Oregon changed their September date to Sept 4-5 ○ Kory has been on top of any revisions to show dates, posting to FB and the website as they occur
4.5	2021 SHOW RULES / POINTS
	<ul style="list-style-type: none"> ○ Directors agreed via FB Messenger Jan 19/21 to add a clarification to the 2021 Show Rules regarding APHA's decision to allow 2021 youth exhibitors to show in the division they were eligible for during the 2020 show season. Youth points in 2021 will apply to the age division (13 & Under; 14-18) they are earned in. Points will not be combined should an exhibitor show in both age divisions.
4.6	2021 AWARDS
	<ul style="list-style-type: none"> ○ Linda has reached out to Brenda Wood, the 2021 awards coordinator ○ She noted Brenda had provided certificates as part of her contract in 2019 so could do them if Cathy is unable
4.7	2021 BANQUET
	<ul style="list-style-type: none"> ○ Linda noted plans for the 2021 banquet won't begin until later in the year, assuming an in-person banquet will be possible
4.8	MEMBERSHIP
	<ul style="list-style-type: none"> ○ Jan 26/21: Clubs advised to send rosters to Val and Cathy (and not Shannon) ○ The mailing list for the 2020 directory has 193 listings (Val provided to Danyelle early December 2020); historically (according to Danyelle) the directory has been mailed to 250-350 members (Messenger – Jan 31) ○ Rosters have been received from all clubs with the exception of Inland, as noted in roll call
	WEBSITE
	<ul style="list-style-type: none"> ○ Cathy walked delegates through the website, updated to WordPress in December ○ Up for bid fall 2021 for 2022/2023 ○ Shannon needs to send forms for CHAMP to get uploaded
5.0	OTHER
5.1	2021 TALL TIMBER SHOW
	<p>Volunteers needed:</p> <ul style="list-style-type: none"> ○ Kory met with Sherry and these are the positions we need to support them with: ○ 2 Stewards/Scribes: Linda ○ Out gate: Jeri (first day) ○ Arena Crew for trail set-up and support: Kory, Shawn, Patty ○ Class award hand-out support: Kory, Linda ○ Missy will be available between classes

5.2	OPEN SHOW PROGRAM
	<ul style="list-style-type: none"> ○ Shannon: posted to FB as a photo album so people could look at whole packet; ○ She also emailed out to clubs so they share it; ○ She noted first inquiries came today and confirmed virtual show results are permitted even though APHA does not allow them
5.3	PERMANENT NUMBERS
	<ul style="list-style-type: none"> ○ Lola: sold one so far this year!! ○ CATHY TO DO FB POST RIGHT AWAY and ○ add scholarship link to the NWCC website
	OTHER BUSINESS OF NOTE
	<ul style="list-style-type: none"> ○ Shannon noted Danyelle is expected to provided directory financials by June 1; ○ And that the here should be financial report on the 2020 awards by the end of April;
6.0	NEXT MEETING
	<ul style="list-style-type: none"> ○ MAY 11 630 sharp
7.0	ADJOURN
	<ul style="list-style-type: none"> ○ Motion: JERRY / SHANNON Carried 758 pm